

WESTERN FAIR DISTRICT

JOB DESCRIPTION – Tote/Timing Position

The Tote/Timing Attendant reports to the Track Superintendent

Job Description:

The Timing employee is responsible for timing the races.

The Tote employee is responsible for communication with the AGCO Officials in regards to top four finishers and shutting off wagering when race begins.

Timing Duties:

- Timing of the races on electronic device (manual as a backup)
- Offering assistance to AGCO Officials (Race Is Official, Inquiry, Etc)
- Posting running order of first four horses during the race

Tote Duties:

- Collecting nightly changes from AGCO Officials and distributing to TV Department
- Shutting off wagering when the race begins
- Communication with AGCO Judges with top four finishers
- Communication with WEG relaying top four finishers and setting next post time

Some knowledge of standardbred racing is an asset

Must have a valid AGCO license

This position does involve nights, along with some weekends and holidays

Other Responsibilities:

- Work as a team player promoting a positive and professional work environment and conduct role with integrity and respect.
- Act as an Ambassador throughout the Community, positively representing the Western Fair District.
- Abide by the policies and procedures of Western Fair District
- Other duties as assigned in order to meet the overall goals and objectives of the Western Fair District